

**To:** Tejada, Matthew[Tejada.Matthew@epa.gov]; Lee, Charles[Lee.Charles@epa.gov]  
**Cc:** Minter, Marsha[Minter.Marsha@epa.gov]  
**From:** Downing, Melinda  
**Sent:** Thur 2/9/2017 2:14:59 PM  
**Subject:** RE: Conference call with DOE on EPA support for REJ conference

Hi Matthew:

Thank you for getting back to me. The request for the call is for today. I apologize for the short notice, however the meeting is tomorrow and that is why they would like to have the call today. If you or Marsha can manage a few minutes today, please let me know.

Thanks

Melinda

**From:** Tejada, Matthew [mailto:Tejada.Matthew@epa.gov]  
**Sent:** Thursday, February 09, 2017 9:06 AM  
**To:** Lee, Charles <Lee.Charles@epa.gov>; Downing, Melinda <Melinda.Downing@hq.doe.gov>  
**Cc:** Minter, Marsha <Minter.Marsha@epa.gov>  
**Subject:** RE: Conference call with DOE on EPA support for REJ conference

Hey Melinda

I am out tomorrow, but as Charles noted, either Marsha or me can handle this call. If Marsha is on, she can cover it. If not, can this happen next week? If it's urgent tomorrow then I can find a time during the day to break away and hop on a call. Just let us know.

Best,

Matthew

Matthew Tejada

Director - Office of Environmental Justice

Environmental Protection Agency

202-564-8047

**From:** Lee, Charles  
**Sent:** Thursday, February 09, 2017 8:26 AM  
**To:** Downing, Melinda <[Melinda.Downing@hq.doe.gov](mailto:Melinda.Downing@hq.doe.gov)>  
**Cc:** Minter, Marsha <[Minter.Marsha@epa.gov](mailto:Minter.Marsha@epa.gov)>; Tejada, Matthew <[Tejada.Matthew@epa.gov](mailto:Tejada.Matthew@epa.gov)>  
**Subject:** RE: Conference call with DOE on EPA support for REJ conference

Melinda

Good to hear from you. I am copying Marsha and Matt as they are the ones in best position to respond to your request.

Thanks

Charles

**From:** Downing, Melinda [<mailto:Melinda.Downing@hq.doe.gov>]  
**Sent:** Wednesday, February 08, 2017 5:44 PM  
**To:** Lee, Charles <[Lee.Charles@epa.gov](mailto:Lee.Charles@epa.gov)>  
**Subject:** Conference call with DOE on EPA support for REJ conference

Hi Charles

Hope all is well. I have been tasked to write up a justification on DOE's support of the conference. Also today I was asked to identify an EPA rep to discuss whether or not EPA is supporting this year's conference. I explained how EMI support is part of EPA and the IWG and that yes EPA is attending the conference and supporting it. However this year they were not able to fund at the \$25k level of last year.

Will you have a few minutes to talk tomorrow. The person you will be speaking with is one of LMs Office Directors. She is Acting Director tomorrow while the Director is on travel. In

preparation for the Friday meeting she is putting together responses for the team asking these questions.

Let me know if you are available and what works for you.

You can reach me on 202 253 9361.

Thanks  
Melinda